## NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR शैक्षिक अनुभाग / ACADEMIC SECTION

Acad-28/21

## सूचना / NOTICE

In continuation to the earlier notice issued vide no. Acad-28/21/17826-49 dated 01.11.2024, it is for information of all concerned that the 22<sup>nd</sup> Convocation will be held on 15 Nov 2024 at the Institute Auditorium (Sports Complex) from 02.30 pm onwards. In this regard, please note the following points:

- 1. All the degree recipients attending the convocation are invited to a pre-convocation dinner hosted by the Director on 14 Nov 2024, along with their parents/guardian (if registered online). The dinner time shall be 19:30 21:30 hours at the sport complex auditorium.
- 2. Pre convocation rehearsal will be held on 14 Nov 2024 (2.30 p.m. 4.30 p.m.) at the convocation venue. This rehearsal is a must to attend the convocation. Attendance shall be recorded for the same. The degree recipients are to report for the rehearsal 30 minutes prior to the given time, to the concerned marshal at the convocation venue. Dr. Rama Koteswara Rao Kondasani is to look after this for compliance.
- 3. Classes shall remain suspended on 14th Nov 2024 (2nd Half).
- 4. The registered students are to collect the Uttariyo in the Convocation Venue on the day of the rehearsal. Such students are to show their payment receipt as proof.
- 5. Those who do not participate in the rehearsal, shall not be given the Uttariyo and essentially will miss the convocation.
- 6. No degree recipients shall be allowed to enter the convocation venue without Uttariyo.
- 7. All the degree recipients must occupy their seats on 15<sup>th</sup> Nov 2024 by 01.30 pm. No student shall be allowed to enter the hall after this deadline.
- 8. Inside the convocation hall, photography is prohibited. No student will be allowed to carry cameras and mobiles inside the hall. Official convocation photograph of each student and a complete video of the proceedings will be made available in the Institute website.
- 9. After entering the academic procession, no one will be allowed to move. They are requested to maintain silence and decorum for smooth conduct of the convocation.
- 10. All the students are requested to strictly follow the instructions of respective marshals.

Dean (Academic)

12.11.2024

Copy forwarded for information and action, where necessary to:

- 1. The PA to the Director for kind information of the Director
- 2. Registrar, NIT Silchar
- 3. All Deans & All Heads (Deptt. / Section)
- 4. Prof. N.B. Dev Choudhury, EE Deptt. for information & necessary action
- 5. Dr. Debjit Bhowmik, CE Deptt. for information & necessary action
- 6. Dr. Sujit Nath, ME Deptt. is to coordinate the distribution of Uttariyo.

7. Dr. Rama Koteswara Rao Kondasani, Chief Marshal with a request to circulate the same among all the Marshals for needful. He is also requested to coordinate with Dr. Suitt Noth for